

21st November, 2016

Dear Parents/Guardians

Reception Class Parent's Consultation Meeting – Thursday 1st December 2016.

As you are aware, the Consultation Meeting arranged for Thursday 29th September, had to be cancelled. This has now been re-arranged for Thursday 1st December and Wednesday 7th December 2016.

This will be an opportunity for you to meet Miss Tandy individually, and discuss your children. She will focus on how they have settled to date, share their targets – both academic and personal, and also answer any questions you may have. It will also be an opportunity for you to tell us more about your little one, as the more information we have about them, the better we can support in school.

Miss Tandy will be available on Thursday 1st December from 9.30am – 2.30am. We have allowed 30 minutes for each appointment.

Appointments will also be available on Wednesday 7th December, from 3.45pm to 5.15pm. Again we have allowed 30 minutes for each appointment.

Please could you indicate a time preference on the slip below. Appointments are allocated on a first come, first served basis. We will do our very best to ensure you get the time slot you request, and if not the closest one to it.

We look forward to seeing you on the 1st/ 7th December.

Yours sincerely

Mrs. J. Shaw

Head of Lower School

Reception Class – Parent's Consultation Meeting – 1st/ 7th December 2016.

Please return to Lower School Reception

Pupil's Name: _____

1st December

Our preferred time would be: between 9.30 and 12 noon

between 1.30 and 2.30

7th December

Our preferred time would be: between 3.45 and 5.15

Signed: _____ Parent/Guardian